



CNMI DEPARTMENT OF LABOR

ADMINISTRATIVE HEARING OFFICE

1357 Mednilla Ave., Capitol Hill; PO Box 10000, Saipan MP, 96950 (670) 664-3291/2 hearing@dol.gov.mp www.marianaslabor.net

REQUEST TO EXTEND TIME

Instructions: If you are unable to meet an ordered deadline or scheduled hearing, you may request to extend the time (i.e., request a continuance) using this form. Further, if the request is based on a necessary party's off-island schedule, you must show that the travel was previously established, last-minute travel was necessary or unavoidable, or some other similar support. The lack of diligence, failure to plan or prepare, or dilatory tactics will result in denial of this request.

Case Name: _____ Case #: _____

1. This request is made by: Complainant Respondent Both Parties Enforcement

2. I am requesting to extend or continue the following deadline and/or scheduled hearing:

3. Unless otherwise provided, requests must be filed more than five days prior to the filing deadline or scheduled hearing. This request is:

Timely.

Untimely, because: _____

4. I need a continuance because:

There is a prior conflict with another court proceeding.

There is an undue hardship.

There is good cause.

Please provide details: _____

5. I/We would like to move the deadline and/or hearing to: _____

6. A continuance would not substantially delay or hinder the administrative proceedings.

This is the first request for a continuance.

This is the second request for a continuance.

Other: _____

I certify that the information provided with this Request is true and complete under penalty of perjury.

Requestor Name / Signature

Date